

Parent Logins/Authorized Payers

Access **Campus Web Portal** (https://campusweb.vermontlaw.edu/ICS/Business_Office/)

Click on the [Authorized/Parent Payer](#) link; you will then be taken to the online payment site.

A student may create a Parent PIN to allow parents, guardians and other authorized users to access his/her account information.

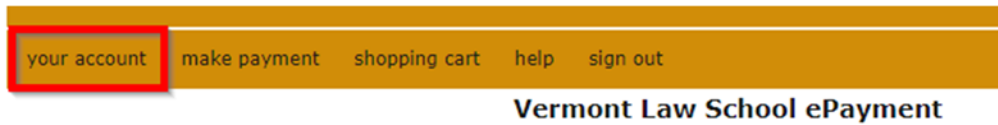
A Parent PIN must be created by the student before it can be used. The student can follow these steps to create a Parent PIN:

1. You must be in the Cashnet Site:

Pay Using CASHNet

[Go to CASHNet](#)

2. Click on the 'your account' link located in the menu bar at the top of the page.



3. Click on the 'Add New' link located in the box labeled Parent PINs.



4. Complete the form on the next page with your parent/authorized payer's information.
5. Click on the OK button.

A welcome email will be sent to the Parent PIN user's email address. The email will contain the optional note, login information and temporary password.

If you need further assistance, please contact the VLS helpdesk at 802 831 1355 or helpdesk@vermontlaw.edu.

Please keep in mind that once your payment reaches Vermont Law School, it will take some time to update your account records. Please allow two to three business days for the system to be updated.

1. Credit card transactions are subject to a 2.75% convenience fee.
2. Payments made by **Echeck/ACH** do NOT incur this fee.

In order to pay by eCheck, you will need the routing/transit number and account number printed at the very bottom of your check.